



MEMORANDUM

TO: High School Principals
Please also forward to high school guidance counselors, IB coordinators, and curriculum directors.

FROM: Sarah Fronczek, IB Coordinator, Indiana Department of Education

DATE: March 20, 2009

SUBJECT: IB information

❖ IB Course Titles and Code Numbers

- In August 2007 the State Board approved the use of International Baccalaureate (IB) examination titles for high schools authorized by the International Baccalaureate Organization (IBO) to offer the Diploma Program. The primary reason for this action was the collection of accurate state data indicating IB enrollment in these high schools and tracking growth of the programs.
- Examination of the data collected in fall 2008 revealed that there are 23 schools using the courses titles and code numbers that are not authorized to offer the IB Diploma Program.
 - Please realize that all IB classes must be based on the syllabus developed and published by the IBO, and IB teachers must also be trained and certified by the IBO to teach specific classes.
 - IB course titles should not be used on student transcripts by non-authorized IB schools. This could be misconstrued by postsecondary institutions and could also result in legal action by the IBO.
 - Additionally, please appreciate the effort and expense required for IB candidate schools to become fully authorized. Indiana currently has 19 authorized high schools. A list of these schools can be found at <http://www.doe.in.gov/opd/ib/welcome.html> or <http://www.ibo.org/>.

Thank you for your concern and attention to these matters. Questions may be addressed to:

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